

## VISITATION RESTRICTIONS

It is the policy of the Richmond County Jails that prior misdemeanor arrests for offenses other than minor traffic violations or first offense Disorderly Conduct will preclude a person from visiting at this facility until two years have passed from the original date of arrest. *This means that if you have been arrested in Richmond County, Georgia in the last 24 months, you will not be allowed to visit.* **Those persons previously arrested for any felony violation may not visit at any time. The Chief Jailor or his designee must approve any and all exceptions to this rule.**

All visitors are asked to be courteous and considerate of others while you are here. Visitors should maintain a low tone of conversation while in the lobby, visitation hallway, and respect other visitors and inmates while in the Visitation Booths.

## INMATE MAIL & PACKAGES

Packages sent to an inmate through the mail from out of town (over 60 miles) **will not be accepted without prior approval from the Chief Jailor or his designee.**

Incoming mail will be opened and inspected (usually in the presence of the inmate). **Money sent through the mail will be immediately confiscated. Correspondence from other detention facilities will not be accepted. Greeting cards will not be accepted.**

**Suspicious or questionable mail will be returned, while packages that contain contraband will be seized. Pornographic material will be sent to the U.S. Postmaster for further investigation.**

**DO NOT SEND MONEY  
THROUGH THE U.S.  
MAIL!**

## INMATE TELEPHONES

Inmates are allowed to use the "collect call" telephone system at this facility between the hours of 10 a.m. and 10 p.m. Inmates who are on Disciplinary Segregation are not allowed to make general phone calls. Persons who experience trouble accepting calls from an inmate or have questions about their bill may wish to contact Bealls Communications Group at 888-523-2557.

Price Breakdown	Collect	Prepaid
Local Calls (up to 15 minutes)	\$2.70	\$2.00
Long Distance-Georgia (price depending on distance of call)	\$5.05 to \$7.45	\$3.74 to \$5.51
Long Distance-Out of State	\$15.85	\$11.00

## PUBLIC RELATIONS

It is the policy of the Richmond County Jails that Sheriff's Office employees will not use discourteous, abusive, or insulting language in any circumstance during the performance of their duties. Officers will enforce the rules of the Jails impartially and professionally.

## GENERAL INFORMATION

If you have a question regarding the Visitation Policy or restrictions on allowable items, ask the Front Lobby personnel. If these employees are unable to answer your questions, a Shift Supervisor should be called.

If you have questions concerning a release date, bail amount, sentence information, or other inmate-related inquiries, you may call the Booking Desk anytime at (706) 821-1110 or (706) 821-1115.

Serious inquiries or requests for policy exceptions at the **Richmond County Jail** should be made to Captain W.E. Johnson, between 8 a.m. and 5 p.m., Monday through Friday.

Serious inquiries or requests for policy exceptions at the **Charles B. Webster Detention Center** should be made Captain C.V. Huffman, between 8 a.m. and 5 p.m., Monday through Friday.



## General Guidelines and Information



### *The Richmond County Jail*

401 Walton Way • Augusta, Georgia 30901  
Phone (706) 821-1113 • Fax (706) 821-1106

*The Richmond County Jail is the largest portion of the  
Law Enforcement Center, and is operated by the  
Richmond County Sheriff's Office*



### *Charles B. Webster Detention Center*

1941 Phinizy Road • Augusta, Georgia 30906  
Phone (706) 821-1101 • Fax (706) 821-1632

*The Charles B. Webster Detention Center is a satellite  
facility of the Richmond County Jail, operated by the  
Richmond County Sheriff's Office.*

### **Ronald Strength, Sheriff**

Charles A. Toole, Sr., Chief Jailor

William E. Johnson, Assistant Chief Jailor

Chester V. Huffman, Jr., Assistant Chief Jailor

## APPROVED ITEMS

**The following items are accepted on Sundays only, from 8 a.m. until 4 p.m.:**

**Stamps** – Limit of 40 or less.

**Money** – \$35.00 limit (1 and 5 dollar bills only, no loose change).

**Books & Magazines** – 2 book limit; no hard backs, no obscene material; no Source, Vibe, Maxim, Lowrider, Stuff, or magazines with women in swimsuits; no martial arts magazines; no gang-related magazines; no seek & find or crossword puzzle books; no comic books.

**Batteries** – New in package, limit eight.

**Make-up** (females only) – Liquid powder in plastic tube, eye shadow in plastic tube or pencil, liquid blush, mascara in clear plastic tube, lipstick in clear plastic tube.

**The following items are accepted Monday through Friday, from 8 a.m. until 4 p.m.:**

**Underwear** – Limit of three each, white boxers or briefs; white V-neck or crewneck t-shirts; white socks; white or off-white thermal underwear. All of these items must be new and unopened (in their original package). *Note: The Chief Jailor or his designee reserves the right to deny acceptance when an inmate has received items previously.*

**Shoes** – New with tags attached; tennis shoes (white only, **no metal**); shower shoes (thin, “thong-style”, one-piece construction).



**Towels** – One standard sized towel and washcloth (white only), new with tags.

**Radios** – AM/FM radio with “earplug” style earphones. No exposed metal; no external speaker or antenna; no cassette player. Radio must be new, unopened and in original package. *Note: Batteries will be accepted on weekdays if brought with a new radio.*

**Brushes & Combs** – Limit one each, new only; Brush - no handle. Comb - standard size (small), black in color; no hair picks.

**Court Clothing** – (Take to RCJ) Limited to one change of clothing and must be picked up the first weekday after court.

## ISSUED ITEMS

Inmates are issued writing paper, envelopes, pencils, and all necessary personal hygiene items (toothbrush, toothpaste, shampoo, soap, razors, deodorant, etc.). Inmates are also issued linen (towel, washcloth, bed sheets, and blankets). Any items accepted for delivery to an inmate is a privilege, and the Jailor reserves the right to abolish this privilege when an inmate becomes a disciplinary problem.

**The Richmond County Jail and the Charles B. Webster Detention Center are smoke-free facilities. Tobacco and tobacco-related products are not allowed, as they are considered CONTRABAND items.**

## ITEMS NOT APPROVED

Due to a history of property damage, abuse, and other operational problems, the below listed items will not be accepted for inmate use:

<i>Baby Oil</i>	<i>Writing Paper</i>	<i>Soap</i>	<i>Newspaper</i>
<i>Noxzema</i>	<i>Envelopes</i>	<i>Sweat Clothes</i>	<i>Conditioner</i>
<i>Vaseline</i>	<i>Ink Pens</i>	<i>Food Items</i>	<i>Puzzles</i>
<i>Shoehorns</i>	<i>Pencils</i>	<i>Medication</i>	<i>Dice</i>
<i>Tobacco</i>	<i>Shampoo</i>	<i>Playing Cards</i>	<i>Activator</i>

## MEDICAL SERVICES

While incarcerated at the Richmond County Jails, inmates receive in-house medical, dental, and mental health treatment through the current medical contractor, which is Correctional Medical Services (CMS). Their direct number is (706) 821-1118.

## INMATE VISITATION POLICY

**Inmate Visitation is a privilege. Inmates who become disciplinary problems or security risks will not be allowed to receive visitors.**

♦ Inmate Visitation is conducted on Wednesday, Saturday, & Sunday from 8 a.m. until 12 noon. **Visitors must be signed in by noon.** *Note:* The hours for female inmate visitation at the **RCJ** are from 8-9 a.m., and those visitors must be signed in no later than 9.

♦ Inmates may only receive one visit per visitation day.

♦ Visitors usually go to the visitation booths on the half-hour (for example: 8:00, 8:30, 9:00, etc.). The order of visitation is determined by the order in which a visitor signs in.

♦ Visitors are limited to immediate family. Immediate family consists of mother, father, sister, brother, son, daughter, grandparent, and spouse.

♦ All visitors must be at least 17 years of age.

♦ Visitors must provide proper identification. Acceptable identification is described as “any document issued by a governmental agency containing a description, photograph, and date of birth and includes, without being limited to, a passport, military identification card, driver’s license, or an identification card authorized under Georgia law.”

♦ Proper attire is required. No low-cut blouses, tank tops, short skirts, short dresses, tight shorts, or any other form of provocative dress will be allowed. **Jail Administration & the Visitation Officer reserve the right to deny admission to any person requesting to visit any inmate.**

**If you are not related to an inmate but attempt to visit under a false pretense, you will be barred from any and all future visits.**